

# ASI 2022

MELBOURNE, AUSTRALIA

50TH ANNUAL SCIENTIFIC MEETING OF  
THE AUSTRALIAN AND NEW ZEALAND SOCIETY FOR IMMUNOLOGY

29 NOVEMBER – 2 DECEMBER 2022

# WELCOME

The Organising Committee cordially invites you to participate in the **50<sup>th</sup> Annual Scientific Meeting of The Australian and New Zealand Society for Immunology** taking place from 29<sup>th</sup> November 2022 – 2<sup>nd</sup> December 2022 in Melbourne Victoria. As always, there will be an innovative and dynamic scientific program.

We are putting together a diverse and balanced program spread over 4 days to showcase the best immunological research from Australia and New Zealand, and from around the world with a wide range of topics from tumour immunology, inflammation, autoimmunity, infectious disease, translational immunology and more. We will ensure there is something for everyone. It will be an intellectually stimulating time, as well as an enjoyable opportunity to experience Melbourne and its unique environment.

The scientific preparations are well underway. The Organising Committee are also preparing an engaging social program to give you a flavour of Victorian culture and cuisine.

What makes Melbourne the cultural centre of Australia? Its diverse food culture, the relative ease and convenience of navigating its city... But there's another quality that makes Melbourne one of the unique cities in Australia – as the cultural capital of Australia, Melbourne is home to some of the best galleries, exhibitions, music and other entertainment venues in the country.

We look forward to welcoming you to Melbourne.

The Organising Committee



# ORGANISING COMMITTEE

**A/Prof Mark Chong (Chair)**

St Vincent's Institute of Medical Research

**Dr Clare Slaney (Treasurer)**

Peter MacCallum Cancer Centre

**A/Prof Justine Mintern (Secretary)**

University of Melbourne

**Prof Scott Mueller**

University of Melbourne

**A/Prof Rhys Allan**

Walter and Eliza Hall Institute

**Dr Paul Beavis**

Peter MacCallum Cancer Centre

**Prof Phillip Darcy**

Peter MacCallum Cancer Centre

**Dr Kate Lawlor**

Hudson Institute of Medical Research

**A/Prof Mireille Lahoud**

Monash University

**A/Prof Meredith O'Keeffe**

Monash University

**Dr Lisa Mielke**

Olivia Newton-John Cancer Research Institute

**A/Prof Stuart Mannering**

St Vincent's Institute of Medical Research

# WHY

## Our Mission

- To advance the science and education of Immunology
- To encourage and support the discipline of Immunology in the Australia and New Zealand region
- To embrace clinical and experimental, cellular and molecular Immunology in humans and animals
- To promote and encourage women in science
- To attract and nurture the up and coming scientists and clinicians in the field of immunology
- Major society activities include the Annual Scientific Meeting as well as numerous local meetings, the production of two international Immunology journals and the distribution of travel funds to members.

## Your Reasons to Support



Delegates cover a wide range of experience, from the students training in the field of immunology to laboratory heads and institute directors.

The ASI Meeting is renowned for being a highly interactive and productive meeting.

You will have the opportunity to engage with delegates and to share information about new and existing products from your organisation.

Discussion will also be around research and development that is occurring within the immunology sector.

Finally, you will have the opportunity to reaffirm your leadership in this sector.

## Environmental Sustainability Policy



The Organising Committee and Arinex respect our relationship with the environment and openly acknowledge the adverse effects events may have. Thus, sustainability is at the forefront of every decision we will make in order to minimise our environmental footprint.

We are committed to reducing material waste and to using sustainable design and, where financially possible, carbon offsetting.

We aim to work with partners and suppliers who have strong sustainable policies, encouraging environmental discussions and awareness. We encourage your organisation to make environmentally friendly choices where possible.

# WHERE

## VENUE

Australian and New Zealand Society for Immunology – Annual Scientific Meeting 2022 will be held at the Melbourne Convention and Exhibition Centre on 29<sup>th</sup> November – 2<sup>nd</sup> December 2022.

**Melbourne** is the cultural capital of Australia, known for its music, art centres and museums, and it has been ranked, year after year, as the most ‘liveable city’ and it is not hard to see why.

Also hosting some of the world’s most important sporting events such as the Grand Prix and of course the Australian Open not to mention World ranked Golfing tournaments.

To cap it off, the Melbourne Convention and Exhibition Centre is the very best Meeting venue in Australia.



# SPONSORSHIP AT A GLANCE

PACKAGE	PRICE PER PACKAGE (EX GST)	OPPORTUNITIES AVAILABLE
<i>PREMIUM SPONSORSHIP</i>		
Platinum Sponsor	A\$30,000	Exclusive
Gold Sponsor	A\$20,000	Limited to 2
Silver Sponsor	A\$12,000	Unlimited
Bronze Sponsor	A\$ 6,000	Unlimited
<i>BRAND POSITIONING SPONSORSHIP</i>		
Dinner Sponsor	A\$10,000	Exclusive
Welcome Reception Sponsor	A\$8,000	Limited
Meeting App Sponsor	A\$8,000	Exclusive
Charging Station Sponsor	A\$5,000	Exclusive
Lanyard Sponsor	A\$4,500	Exclusive
Lunch Sponsor (per day)	A\$3,000	Limited
Poster Session	A\$3,000	Exclusive
Student Function Sponsor	\$5,000	Exclusive
Special Interest Workshop Sponsor	\$2,500	Limited
In-Program Session Sponsor	A\$2,800	Exclusive
Refreshment Break Sponsor (per break)	A\$1,800	Limited
Notebook or Pen Sponsor	A\$1,500	Exclusive per item
<i>ADVERTISING OPPORTUNITIES</i>		
Digital marketing package	A\$1,800	Unlimited
Holding slide	A\$250	Limited
Pull-up banner placement	A\$800	Limited
<i>EXHIBITION SPACE</i>		
3 x 2m Booth	A\$4,500	Limited
3 x 2m Space only	A\$3,800	Limited

# PLATINUM SPONSOR

## *Exclusive*

A\$30,000 (Ex GST)

### Platinum Sponsorship Includes:

- As Platinum Sponsor we invite your organisation to host the opening plenary session. \*
- Sponsor's logo will be placed on all media being utilised to promote the Meeting.
- Acknowledgement as a major Meeting sponsor in the official Meeting marketing emails.
- We invite you to provide a freestanding banner which will be positioned on or near the main stage in the plenary room for the sponsored session (maximum size 2m high x 1m wide) (sponsor to supply banner).
- As the Platinum Sponsor of ASI ASM 2022 you will receive verbal acknowledgements at the opening and closing of major sessions throughout the Meeting.
- You will be provided with a display area of 6m x 2m in a prime position in the exhibition.

### *Meeting registration, Welcome Reception and Meeting Dinner tickets*

- Four (4) complimentary Meeting delegate registrations inclusive of all sessions, catering, the Welcome Reception and the Meeting Dinner
- Two (2) Exhibitor registrations (no access to sessions) inclusive of Welcome Reception and Meeting Dinner

### *Branding and visibility*

- Your logo will appear in a prominent position on the opening and closing holding slides at the opening plenary
- One (1) push notification advertisement on the Meeting App (content provided by your organisation)
- 125-word organisation profile in second position on the sponsors' section of the Meeting App
- Your logo will be included on the sponsors' honour roll displayed at the beginning and end of the plenary sessions over the Meeting's program
- Acknowledgement as a major Meeting sponsor on the official Meeting marketing emails
- Prominent logo placement on Meeting website with hyperlink to your website
- Use of Meeting logo until 31<sup>st</sup> January 2023

### *Delegate marketing*

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)

*\*Subject to the approval of the Organising Committee*

# GOLD SPONSOR

## *Two Available*

A\$20,000 (Ex GST)

### Gold Sponsorship Includes:

- As Gold Sponsor we invite you to host the plenary session on the second day\*
- Your logo will be placed on all media being utilised to promote the Meeting
- You are invited to provide a freestanding banner which will be positioned on or near the main stage in the plenary room for the sponsored session (maximum size 2m high x 1m wide) (sponsor to supply banner)
- You will receive verbal acknowledgements at the opening and closing of major sessions throughout the Meeting
- We are pleased to provide a 3m X 2m display area in a prominent position in the exhibition

### *Meeting registration and Welcome Reception tickets*

- Three (3) complimentary Meeting delegate registrations inclusive of all sessions, catering and Welcome Reception
- Three (3) Complimentary Meeting Dinner Tickets
- One (1) Exhibitor registration (no access to sessions) inclusive of Welcome Reception and Meeting Dinner

### *Branding and visibility*

- Logo acknowledgement on Meeting holding slides (excluding featured Keynote Session)
- One (1) push notification advertisement on the Meeting App (content provided by Sponsor)
- Logo acknowledgement included on the sponsors' honour roll displayed at various times during plenary sessions over the Meeting's program
- 100-word organisation profile in sponsors' section of the Meeting App
- Acknowledgement as Gold Sponsor on the official Meeting marketing emails
- Logo placement on Meeting website with hyperlink to your website
- Use of Meeting logo until 31 January 2023
- One (1) promotional brochure (maximum four x A4 pages per brochure) or novelty item for placement on seats at the second day plenary (your organisation to supply material – the content is subject to the approval of the Organising Committee)

### *Delegate marketing*

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)

*\*Subject to the approval of the Organising Committee*



# SILVER SPONSOR

## *Unlimited*

A\$12,000 (Ex GST)

### Silver Sponsorship Includes:

#### *Meeting registration and Welcome Reception tickets*

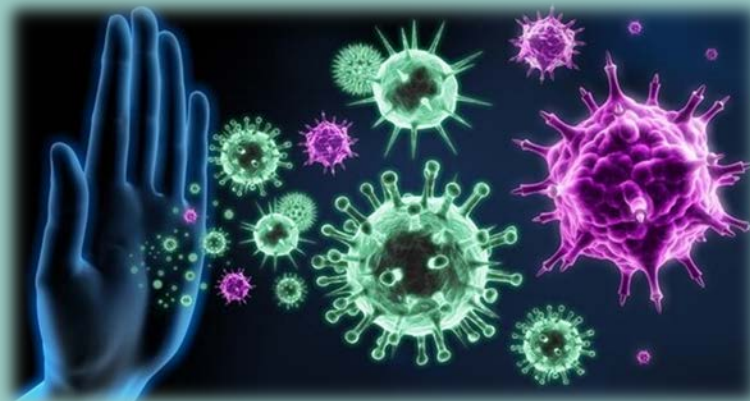
- Two (2) complimentary Meeting delegate registrations inclusive of all sessions, catering and Welcome Reception
- Two (2) Complimentary Meeting Dinner Tickets

#### *Branding and visibility*

- Logo acknowledgement on Meeting holding slides
- Included in the sponsors' honour roll displayed during plenary sessions
- Your organisation may provide a freestanding banner which will be positioned in a strategic location decided by the Meeting Managers (maximum size 2m high x 1m wide) (sponsor to supply banner)
- One (1) push notification advertisement on Meeting App (content provided by sponsor)
- 100-word organisation profile in sponsors' section of the Meeting App
- Acknowledgement as Silver Sponsor on the official Meeting marketing emails
- Logo placement on Meeting website with hyperlink to your organisation's website
- Use of Meeting logo until 31 January 2023

#### *Delegate marketing*

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)



# BRONZE SPONSOR

*Unlimited*

A\$6,000 (Ex GST)

**Bronze Sponsorship Includes:**

***Meeting registration and Welcome Reception ticket***

- One (1) complimentary Meeting delegate registration inclusive of all sessions, catering and Welcome Reception
- One (1) Complimentary Meeting Dinner ticket

***Branding and visibility***

- Logo acknowledgement on Meeting holding slides
- Included in the sponsors' honour roll displayed during plenary sessions
- As a Bronze Sponsor your organisation may provide a freestanding banner which will be positioned in a strategic location decided by the Meeting Managers (maximum size 2m high x 1m wide) (sponsor to supply banner)
- One (1) push notification advertisement on Meeting App (content provided by sponsor)
- 80-word organisation profile in sponsors' section of the Meeting App
- Your organisation will receive official acknowledgement as a Bronze Sponsor on the official Meeting marketing emails
- Logo placement on Meeting website with hyperlink to your organisation's website
- Use of Meeting logo until 31 January 2023

***Delegate marketing***

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)



# SOCIAL FUNCTION SPONSORSHIP

## Meeting Dinner Sponsor Exclusive A\$10,000 (Ex GST)

- Dinner Naming Rights – “The ASI ASM 2022 Dinner is proudly sponsored by ...”
- One (1) reserved VIP table up to ten complimentary seats (10) to attend the dinner (all ten guests must be issued a ticket to the dinner)
- Three (3) minute Welcome Address at the Meeting Dinner
- Acknowledgement as the Dinner Sponsor in all promotional communications for the Meeting Dinner
- Sponsor’s logo will be printed on the dinner menu and Meeting Dinner signage (Meeting Managers will supply)
- Sponsor may provide the dinner guests with a branded gift (Sponsor to supply gifts – subject to approval of the Organising Committee)
- Sponsor may provide a freestanding banner, positioned at the entrance to the dinner venue or on stage (maximum size 2m high x 1m wide) (Sponsor to supply banner)
- 100-word organisation profile in Sponsors’ section of the Meeting App
- Logo placement on Meeting website with hyperlink to the Sponsor’s organisation website.
- Use of Meeting logo until 31 January 2023

### *Delegate marketing*

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)

## Welcome Reception Sponsor (Exclusive) A\$8,000 (Ex GST)

- Five (5) complimentary tickets to the Welcome Reception
- Three (3) minute address at the Welcome Reception
- Acknowledgement as Sponsor in all promotional communications for the Welcome Reception
- Sponsor’s logo will be printed on small table signs (Meeting Managers will supply)
- Sponsor may provide a freestanding banner, positioned at the entrance to the Welcome Reception venue (maximum size 2m high x 1m wide) (Sponsor to supply banner)
- 80-word organisation profile in Sponsors’ section of the Meeting App
- Logo placement on Meeting website with hyperlink to the Sponsor’s organisation website
- Use of Meeting logo until 31 January 2023

### *Delegate marketing*

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)

# SUPPLEMENTARY SPONSORSHIP

## Meeting App Sponsor (exclusive) A\$8,000 (Ex GST)

- One (1) complimentary Meeting delegate registration Inclusive of sessions, catering, Welcome Reception and Meeting Dinner
- 100-word organisation profile in sponsors' section of the Meeting App
- One (1) push notification advertisement on Meeting App (content provided by sponsor)
- Dedicated sponsor profile page within the Meeting App with icon Included on App main menu
- Banner advertisement to be placed on menu page of the App (sponsor to provide content)
- Your organisation will be Included in the sponsors' honour roll displayed during plenary sessions
- Acknowledgement as Meeting App Sponsor on official Meeting marketing emails
- Logo placement on Meeting website with hyperlink to your organisation's website
- Use of Meeting logo until 31 January 2023

### *Delegate marketing*

- Electronic delegate list supplied prior to the Meeting (in accordance with privacy laws)

## Charging Station Sponsor (exclusive) A\$8,000 (Ex GST)

As the re-charge stand sponsor your organisation will be responsible for providing the equipment and technology to provide this service. The re-charge space will be a 3m x 2m area allocated within the exhibition floor plan. We will arrange the necessary equipment.

### *Meeting registration and Welcome Reception ticket*

- One (1) complimentary Meeting delegate registration Inclusive of all sessions, catering and Welcome Reception

### *Branding and visibility*

- Logo acknowledgement on Meeting holding slides
- Acknowledgement as Re-Charge Sponsor on official Meeting marketing emails
- Logo placement on Meeting website with hyperlink to your organisation's website
- Use of Meeting logo until 31 January 2023

### *Delegate marketing*

- Electronic Delegate list supplied post Meeting (in accordance with privacy laws)

# SUPPLEMENTARY SPONSORSHIP

## Lanyard Sponsor(exclusive) A\$4,500 (Ex GST)

- Sponsor's logo featured on all lanyards (Lanyard provided by Sponsor)
- Sponsor's logo printed on all name badges
- Sponsor's logo on Meeting website and onsite signage
- One (1) full Meeting registration Inclusive of Welcome Reception
- Your organisation will be Included in the sponsors' honour roll displayed during plenary session
- 70-word profile in Meeting website

## Lunch Sponsor (per day) (limited) A\$3,000 (Ex GST)

- Your logo will be Included on the Meeting website, onsite signage and in pocket program
- Your organisation is invited to provide a pull up banner to be displayed during sponsored lunch (maximum size 2m high x 1m wide)
- You are invited to display tent card marketing collateral during the sponsored lunch (size limitations will apply)
- Small signs featuring sponsor logo on catering stations (provided by the Meeting Managers)
- Two (2) passes for nominated guests to attend the sponsored lunch (attendance to other sessions is not Included)
- 35-word profile in Meeting website

## Poster Session (exclusive) A\$3,000 (Ex GST)

- Sponsor logo on Meeting website, onsite signage and in pocket program
- You may provide a pull up banner displayed during poster session (maximum size 2m high x 1m wide)
- This sponsorship Includes two (2) Happy Hour Poster Sessions
- Included in the sponsors' honour roll displayed during plenary sessions
- Small signs featuring sponsor logo on poster boards (provided by Meeting Managers)
- 35-word profile in Meeting website



# SUPPLEMENTARY SPONSORSHIP

## Student Function Sponsor (exclusive) A\$5,000 (Ex GST)

### *Meeting registration and Welcome Reception ticket*

- One (1) complimentary Meeting delegate registration Inclusive of all sessions, catering and Welcome Reception

### *Branding and visibility*

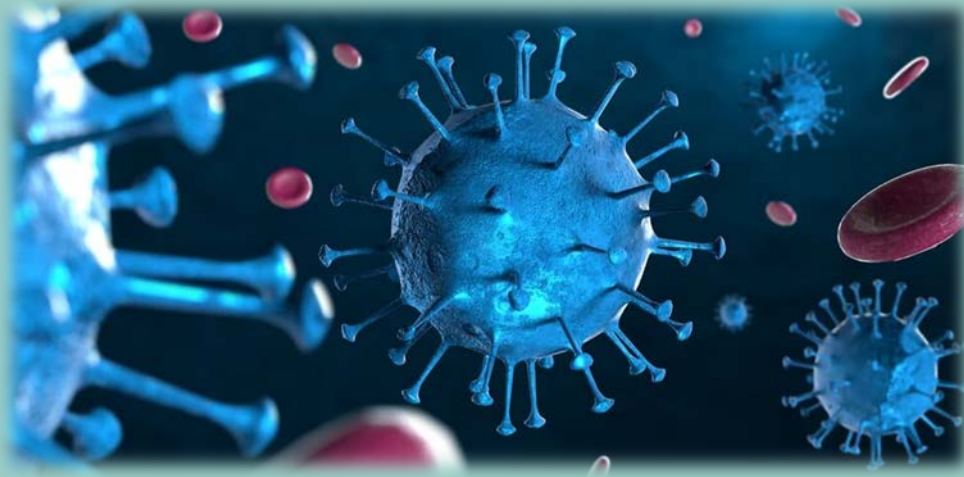
- Logo acknowledgement on Meeting holding slides
- Sponsor may provide a freestanding banner which will be positioned in a strategic location by the Meeting Managers (maximum size 2m high x 1m wide) (sponsor to supply banner)
- Acknowledgement as Sponsor of Student Function on official Meeting marketing emails
- Logo placement on Meeting website with hyperlink to your organisation's website
- Use of Meeting logo until 31 January 2023

### *Promotional material*

- One (1) promotional brochure (maximum four x A4 pages per brochure) for placement on seats at the Student Function, session sponsor to supply material – subject to the approval of the Organising Committee)

### *Delegate marketing*

- Electronic Delegate list supplied post Meeting (in accordance with privacy laws)



# SUPPLEMENTARY SPONSORSHIP

## Special Interest Workshop (Limited) A\$2,500 (Ex GST)

- Your logo will be Included on the Meeting website, onsite signage and in pocket program
- Your organisation to provide a pull up banner displayed during sponsored lunch (maximum size 2m high x 1m wide)
- One (1) A4 double sided promotional leaflet for placement on seats at the Workshop session you are sponsoring, sponsor to supply material – subject to the approval of the Organising Committee

## In-Program Session Sponsor (exclusive) A\$2,800 (Ex GST)

*(includes Welcome/Opening session)*

- Sponsor logo on Meeting website and onsite signage
- Three (3) minute welcome address at sponsored session
- Sponsor may provide a pull up banner displayed at the sponsored session (maximum size 2m high x 1m wide)
- Your organisation will be Included in the sponsors' honour roll displayed during plenary sessions
- Two (2) passes for nominated guests to attend the sponsored session (these passes are for the sponsored session only, attendance to other sessions is not Included)
- 35-word profile in Meeting website

## Refreshment Break Sponsor (limited) (per break) A\$1,800 (Ex GST)

- Sponsor logo on Meeting website, onsite signage and in pocket program
- Sponsor may provide a pull up banner displayed during sponsored break (maximum size 2m high x 1m wide)
- Sponsor may display marketing collateral on food catering stations during sponsored break (size limitations will apply). To be approved by the Organising Committee
- Small signs featuring sponsor logo on food catering stations (provided by the Meeting Managers)
- One (1) pass for nominated guest to attend the sponsored break (attendance to other sessions is not Included)
- 25-word profile on Meeting website

## Notebook or Pen Sponsor (exclusive per item) A\$1,500 (Ex GST)

- Sponsor logo on Meeting website, onsite signage and in pocket program
- Exclusive right to supply branded notebook produced from recycled paper or pen. *(please notify Meeting Managers if your organisation would like recommendation of 3<sup>rd</sup> party providers)*
- 20-word profile in Meeting website

# ADVERTISING & EXHIBITION

## Advertising Opportunities

### Digital Marketing Package

**A\$1,800 (Ex GST)**

The digital marketing package comprises the following advertising opportunities:

- Digital banner advertisement in one EDM
- One (1) push Notifications on Meeting App
- Logo placement on all digital marketing and promotional media
- Logo placement with link on the Meeting website

### Holding Slide (limited)

**A\$250 (Ex GST)**

- Displayed in plenary room on a nominated day. Artwork to be supplied by sponsor

### Pull-up Banner Placement (limited)

**A\$800 (Ex GST)**

- To be positioned in an agreed location during the Meeting. Sponsor to provide banner to agreed specifications and content to be approved by the Organising Committee

## Exhibition Booth

Take advantage of our exhibition space located within the delegate catering area.

### 3m x 2m Shell scheme (limited)

**A\$4,500 (Ex GST)**

- Shell scheme 3m x 2m booth
- Company name on all exposed sides of fascia
- One 4amp power point
- 2 x arm lights
- One (1) complimentary exhibitor registration Including access to catering breaks and the Welcome Reception
- An exhibition manual
- Organisation name included in the exhibition list for the Meeting
- Logo and 50-word profile of your organisation included in the Meeting Mobile App

### 3m x 2m Space only (limited)

**A\$3,800 (Ex GST)**

Space only has no structural, electrical or furniture Inclusions.

- One (1) complimentary exhibitor registration Including access to catering breaks and the Welcome Reception
- An exhibition manual
- Organisation name included in the exhibition list for the Meeting
- Logo and 50-word profile of your organisation included in the Meeting Mobile App



# CONCLUSION

The world is constantly beset with an epidemic crisis, from Ebola to Avian Influenza, Cholera and just last year the new strain of a Coronavirus.

The science of Immunology is continuously researching, developing and discovering new ways to combat these threats to our health and that of the world.

Consequently, we are proud to present this annual important opportunity for likeminded scientists, researchers and clinicians to hear from the leaders in this science and just as importantly engage with them and each other.

Together we will continue to contribute to the health of our world.

## Meeting Managers

Arinex Pty Ltd has been appointed as the official Professional Conference Organiser (PCO) and looks forward to delivering an inspiring experience.



Senior Sponsorship and Exhibition Manager

Elaine Koh

Phone: +61 2 9265 0714

Email: [ekoh@arinex.com.au](mailto:ekoh@arinex.com.au)

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Sponsorship & Exhibition Managers

ABN: 28 000 386 676

Arinex Pty Ltd

Tel: +61 2 9265 0700

Level 22, 40 Market Street

Email: [sponsorship@arinex.com.au](mailto:sponsorship@arinex.com.au)

SYDNEY NSW 2000, Australia

**Attention:** Robert Gunn

**In respect of:** 50<sup>th</sup> Annual Scientific Meeting of The Australasian Society for Immunology 2022 (ASI ASM 2022)

Organisation name (for marketing purposes): \_\_\_\_\_

Organisation name (for invoicing purposes): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Postcode: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Main Sponsor / Exhibitor contact: Mr / Mrs / Ms / Other: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**How did you find out about the Meeting?**

Website  Direct Marketing Email  Colleague or Friend  Other

If other, please specify: .....

A. SPONSORSHIP PACKAGE(S) REQUESTED	COST A\$ < ex. GST>
1. ....	.....
2. ....	.....
<b>TOTAL A\$:</b>	.....

**B. EXHIBITION BOOTH REQUESTED**

**Please reserve the following booth type** (please tick):

	Shell Scheme	Space Only
3m x 2m (6sqm) single booth	<input type="checkbox"/> A\$4,500 (ex. GST)	<input type="checkbox"/> A\$3,800 (ex. GST)

We intend to install a custom stand therefore will not be requiring a shell scheme.  
\* Please note space only does not include power. Should you require power for your custom stand, please organise this through the official stand builder.

Preferred Booth Position (s) (refer to floor plan & nominate 3 choices) \* ..... **TOTAL A\$:** .....

Please indicate companies you do not wish to be placed near\*: .....

\*Subject to availability at the time of booking and may be subject to change.

Preferred Fascia Name.....

<b>AMOUNT PAYABLE (TOTAL A plus B)</b>	A\$
50% deposit payable 30 days from date of invoice <b>(Full Payment/Balance due: 29 August 2022)</b>	A\$

## CREDIT CARD AUTHORISATION

To secure your booking please complete the below credit card authorisation.

The below credit card will only be used to guarantee payment of past due invoices including cancellation fees. We will notify you by email prior to charging the card. However, Arinex is not obligated in any way to extend further terms.

Please note all transactions by credit card will appear on your statement as payment to: *'Meeting by Arinex'*

Please charge the total amount above to the following credit card

MasterCard       Visa Card       AMEX

*\*Please note a credit card surcharge may apply for payment processing.*

Credit card number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

CCV: \_\_\_\_\_

Name on card: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## PAYMENT DETAILS (please tick)

- We wish to pay via EFT. Bank details will be provided by the Sponsorship & Exhibition Managers with your tax invoice.
- We wish to pay via the above credit card. We have noted that a processing fee may apply.
- We wish to pay with a different credit card. (Please note – a separate booking form will be provided for you to include your credit card information)

***Please note: All bookings under \$5,000 must be paid via credit card and the full amount payable will be charged at time of booking.***

Yes, I have read and agree to the booking terms and conditions on the following page.

Authorised by: \_\_\_\_\_ (please print name)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please note that your booking will not be processed unless all sections of this form are completed.

SEE OVER FOR TERMS AND CONDITIONS ►

## SPONSORSHIP BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Sponsorship & Exhibition Managers and all prices in this document are **exclusive of the GST**. GST is calculated at the date of publication of this document. The Sponsorship & Exhibition Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Sponsorship will be allocated only on receipt of a signed Booking Form and Booking Terms & Conditions. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **29 August 2022**. Applications received after **29 August 2022** must include full payment. Payments for sponsorship of **\$5,000** and under will be required to be paid by credit card and will be charged the full amount following booking.
3. All monies are payable in Australian dollars. All monies due and payable must be received by the Sponsorship & Exhibition Managers prior to the event. No organisation will be listed as a sponsor in any official Meeting material until full payment and a completed, signed booking form have been received by the Sponsorship & Exhibition Managers.
4. If sponsorship payment is not received by **29 August 2022** you will receive an email notifying you that the authorised credit card supplied on the Booking Form will be charged for the remaining unpaid amount.
5. **CANCELLATION POLICY:** In the event of cancellation by the sponsor, a service fee of 50% of total fees applies for cancellations prior to **Friday 27<sup>th</sup> May 2022**. No refunds will be made for cancellations after this date and full payment will be due and payable. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable, and the Sponsorship & Exhibition Managers will issue an invoice which will be payable within seven (7) days. After sponsorship has been confirmed and accepted, a reduction in sponsorship is considered a cancellation and will be governed by this cancellation policy. All communications regarding cancellation must be made in writing.
6. No sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package except upon prior written consent of the Sponsorship & Exhibition Managers.
7. Sponsorship monies will facilitate towards the successful planning and promotion of the Meeting in addition to subsidising the cost of management, communication, invited speakers, program and publications. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of the Meeting.
8. Sponsorship entitlements including organisation logo on the Meeting website and other marketing material will be delivered only after receipt of the required deposit or full payment.
9. Sponsors whose agreed entitlements include the right to host an endorsed private function will do so at their own expense and at a time and date approved by the Sponsorship & Exhibition Managers and The Australasian Society for Immunology.
10. Hosting of private functions in conjunction with the Meeting is limited to those sponsors who have obtained such a right within their sponsorship entitlements. The purpose of this condition is to avoid conflict between official Meeting functions and private functions.
11. The Delegate List may be used by the sponsor (if entitled to do so under their sponsorship entitlements) for the purpose of contacting ASI ASM 2022 Meeting delegates only. The list must not be used by the sponsor for any purpose related to future events and shall not be transferred in whole or in part to any third party. The Delegate List may be used for up to a twelve-month period from the start date of the Meeting. The inclusion of email addresses is at the discretion of the Sponsorship & Exhibition Managers. The Delegate List will exclude those persons who have refused consent of their information in accordance with Privacy Acts.
12. You will exercise due care in and around the Meeting venue and in all matters related to your sponsorship of the Meeting so that no harm is caused.
13. You agree that no promise, warranty or representation has been made to you by the Sponsorship & Exhibition Managers regarding any benefit expected or other expectation you may have regarding entry in this Agreement and that you alone bear full responsibility for the sponsorship package chosen by or allocated to you.
14. The Sponsorship & Exhibition Managers will have no liability to you of any kind if anything not of their doing occurs that you may consider causes you loss or damage of any kind. In the event of cancellation or interruption of the Meeting, the Sponsorship & Exhibition Managers will have no liability to you other than any refund to which you may be entitled from the Meeting venue.
15. Privacy Statement –  
 YES, I consent to my details being shared with suppliers and contractors of the Meeting to assist with my participation; being included in participant lists and for the information distribution in respect of other relevant events organised by the Sponsorship & Exhibition Managers.  
 NO, I do not consent.
16. Force Majeure Event
  - (a) Subject to the following provisions of this clause, if a Party is or will be affected by Force Majeure:
    - (i) *such Party will immediately notify the other Party of the Force Majeure event and its anticipated impact on the performance of this Agreement.*
    - (ii) *such Party will not be liable for any delay or failure to perform its obligations pursuant to this Agreement caused by such Force Majeure.*

- (iii) *if a delay or failure by such Party to perform its obligations is caused or anticipated due to a Force Majeure, the performance of such obligations will be suspended.*
- (iv) *if a delay or failure by a Party to perform its obligations due to such Force Majeure exceeds thirty (30) days, the other Party may immediately terminate this Agreement by providing notice in writing to the other Party.*
- (b) If the Meeting is delayed, postponed, altered, or cancelled by a Force Majeure:
  - (v) *neither Party will exercise a right or remedy under this clause unless and until the Parties have endeavoured to agree upon amendments to this Agreement for the delay, postponement, alteration or cancellation of the Meeting.*
  - (vi) *Arinex will not be obliged to refund to the sponsor any part of payments already made under the Agreement.*
- (c) It is the intention of the Parties that this clause will supplant the common law doctrine of frustration and the operation of the Frustrated Contracts Act 1978 (NSW) and equivalent legislation in other jurisdictions, to the extent applicable.

## EXHIBITION BOOKING TERMS & CONDITIONS

1. Where appropriate, Goods & Services Tax (GST) is applicable to all goods and services offered by the Sponsorship & Exhibition Managers and all prices in this document are **exclusive of the GST**. GST is calculated at the date of publication of this document. The Sponsorship & Exhibition Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Exhibition space/booths will be allocated only on receipt of the signed Booking Form and Booking Terms & Conditions. Preferred booth allocation is subject to availability and change at the sole discretion of the Sponsorship & Exhibition Managers. A letter of confirmation will be provided to confirm the booking together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **29 August 2022**. Applications received after **29 August 2022**, must include full payment. Payments for exhibition of **\$5,000** and under will be required to be paid by credit card and will be charged the full amount following booking.
3. All monies are payable in Australian dollars. All monies due and payable must be received by the Sponsorship & Exhibition Managers prior to the event. No exhibitor will be allowed to commence move-in operations or be listed as an exhibitor in the on-site publications until full payment and the signed Booking Form and Terms & Conditions have been received by the Sponsorship & Exhibition Managers.
4. If exhibition payment is not received by **29 August 2022**, you will receive an email notifying you that the authorised credit card supplied on the Booking Form will be charged the remaining unpaid amount.
5. Public and Product Liability insurance to a minimum of A\$20 million must be taken out by each exhibitor at their own expense. A copy of the organisation's public and product liability certificate must be submitted to the Sponsorship & Exhibition Managers at the time of submitting the Booking Form or by no later than **29 August 2022**.
6. **CANCELLATION POLICY:** In the event of cancellation by the exhibitor, a service fee of 50% of total fees applies for cancellations prior to **Friday 27<sup>th</sup> May 2022**. No refunds will be made for cancellations after this date and full payment will be due and payable. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable, and the Sponsorship & Exhibition Managers will issue an invoice which will be payable within seven (7) days. After space has been confirmed and accepted, a reduction in exhibition space is considered a cancellation and will be governed by this cancellation policy. All communications regarding cancellation must be made in writing. Reduction in space may result in relocation of exhibit space at the sole discretion of the Sponsorship & Exhibition Managers. Any space not claimed and occupied before Tuesday 29<sup>th</sup> November at 0700 may be reassigned without refund.
7. The Sponsorship & Exhibition Managers reserve the right to rearrange the floor plan and / or relocate any exhibit at their sole discretion and without notice. The Sponsorship & Exhibition Managers will not discount or refund for any facilities not used or required.
8. If the exhibitor intends to install a custom-built stand, the Sponsorship & Exhibition Managers must be advised, and such advice must include full details and stand dimensions. This information must be received no later than **Tuesday 18<sup>th</sup> October 2022**. All display construction requires the approval of the Sponsorship & Exhibition Managers and venue management. A pro rata fee will apply if any construction occupies space outside the specified space as indicated on the floor plan.
9. In the use of the exhibition space/booth/display table allocated to you, and at all times in and around the Meeting premises, you must: (a) exercise due care for the persons, property and premises of others and will be solely liable for any harm to any person, or loss of or damage to property or premises you or your personnel cause by any act or omission, whether or not found negligent; (b) not engage in any allegedly unlawful conduct; and (c) not use or display any material that is alleged to infringe the intellectual property (including any moral rights) of any other person. The Sponsorship & Exhibition Managers reserve the right to terminate your use of the exhibition space/booth allocated to you, without liability to you, and you will be liable for any loss or damage suffered by the Sponsorship & Exhibition Managers, if any of these things occur or are threatened by you.
10. No exhibitor shall assign, sublet or apportion the whole or any part of their booked space except upon prior written consent of the Sponsorship & Exhibition Managers.
11. The Delegate List may be used by the exhibitor (if entitled to do so under their exhibition entitlements) for the purpose of contacting ASI AM 2022 Meeting delegates only. The list must not be used by the exhibitor for any purpose related to

future events and shall not be transferred in whole or in part to any third party. The Delegate List may be used for up to a twelve-month period from the start date of the Meeting. The inclusion of email addresses is at the discretion of the Sponsorship & Exhibition Managers. The Delegate List will exclude those persons who have refused consent of their information in accordance with Privacy Acts.

12. You will exercise due care in and around the Meeting venue and in all matters related to your Exhibition of the Meeting so that no harm is caused.
13. You agree that no promise, warranty or representation has been made to you by the Sponsorship & Exhibition Managers regarding any benefit expected or other expectation you may have regarding entry in this Agreement and that you alone bear full responsibility for the exhibition package chosen by or allocated to you.
14. The Sponsorship & Exhibition Managers will have no liability to you of any kind if anything not of their doing occurs that you may consider causes you loss or damage of any kind. In the event of cancellation or interruption of the Meeting, the Sponsorship & Exhibition Managers will have no liability to you other than any refund to which you may be entitled from the Meeting venue.
15. Privacy Statement –  
 YES, I consent to my details being shared with suppliers and contractors of the Meeting to assist with my participation; being included in participant lists and for the information distribution in respect of other relevant events organised by the Sponsorship & Exhibition Managers.  
 NO, I do not consent.
16. Force Majeure Event
  - (d) Subject to the following provisions of this clause, if a Party is or will be affected by Force Majeure:
    - (vii) *such Party will immediately notify the other Party of the Force Majeure event and its anticipated impact on the performance of this Agreement.*
    - (viii) *such Party will not be liable for any delay or failure to perform its obligations pursuant to this Agreement caused by such Force Majeure.*
    - (ix) *if a delay or failure by such Party to perform its obligations is caused or anticipated due to a Force Majeure, the performance of such obligations will be suspended.*
    - (x) *if a delay or failure by a Party to perform its obligations due to such Force Majeure exceeds thirty (30) days, the other Party may immediately terminate this Agreement by providing notice in writing to the other Party.*
  - (e) If the Meeting is delayed, postponed, altered, or cancelled by a Force Majeure:
    - (xi) *neither Party will exercise a right or remedy under this clause unless and until the Parties have endeavored to agree upon amendments to this Agreement for the delay, postponement, alteration or cancellation of the Meeting.*
    - (xii) *Arinex will not be obliged to refund to the exhibitor any part of payments already made under the Agreement.*
  - (f) It is the intention of the Parties that this clause will supplant the common law doctrine of frustration and the operation of the Frustrated Contracts Act 1978 (NSW) and equivalent legislation in other jurisdictions, to the extent applicable.